

# COMPETENCE IN ORAL COMMUNICATION AND THE BASIC USE OF COMPUTERS POLICY

## Academic Affairs Policy Statement No. 12

### 1. Reference

Section 4.2.2, 1998 *Criteria for Accreditation*, SACS Commission on Colleges.

### 2. Background

Referring to undergraduate programs, the *Criteria for Accreditation* states:

*The institution **must** demonstrate that its graduates of degree programs are competent in reading, writing, oral communication, fundamental mathematical skills and the basic use of computers.*

### 3. Purpose

This policy requires undergraduate students to demonstrate competence in oral communication and basic use of computers.

### 4. Responsibilities

The faculty of each major are responsible to determine the means by which their students demonstrate competence in oral communication and basic use of computers.

### 5. Procedures

- a. It is presumed that the specific oral communication and basic computer skills for a major are dependent on the work required of its graduates. Accordingly, the faculty of each major will:
  - (1) Determine the specific oral communication and basic computer competencies required of its graduates.
  - (2) Determine and publish to its students the requirements by which to acquire and demonstrate these competencies.
- b. *The Undergraduate Bulletin* will include the following statement under Degree Requirements:

“Each undergraduate major at the University of Georgia will require students to demonstrate oral communication and basic computer skills appropriate for a graduate in that major.”